Note: The digital Interactive consginment form can only be completed on a tablet, laptop or desktop computer. It will not work on an android or iphone device.

1. Click on the link to the Digital Interactive Consignment Form.

2. The form will open in Adobe Reader. (If you do not have an Adobe Reader on your device, you can download it by going to www.adobe.com and searching for READER to find the appropriate software for your device and operating system.)

3. Type the information into the fields using your key board or key pad.
    You can advance to the next field by selecting the tab key or clicking the mouse or cursor on the next field. Some fields are limited to a certain number of characters . That number is set based on the font we use and space available in our catalog. Your computer may show that you have more room depending on its settings, but the program will not let you type more than the maximum character limit.

4. For sire, dam and grandparents, you can enter name, registration #, and other awards or records, but all must fit into the 75 characters for that line. If an outstanding animal deserves further mention, that may be done under the animal information, but again will be limited to 225 characters, so we suggest the following abbreviations:
day=dy pounds=# Butter fat=BF Protein=PR Top 10=Tp10 Multiples=2xTp10

4. To mark the checkboxes, simply click with mouse or tap with finger in the box in front of your selection.

5. When all fields are completed, you can save the form to your device by selecting SAVE AS and renaming the form with your animals name. Then you can enter the next animals information without having to retype the Consignor and Herd Information. You can also print the form for your own records. Saved forms can be reopened and edited as you need, when the final information is completed, select the submit button at the top right of the form to automatically email the form to our printer.

6. Only these official forms will be eligible for submission to our print catalogs. No extra sheets, or pedigree forms will be accepted. If you have more information you would like to make available to potential buyers, you can post that information on our facebook page, @csgoatsale. You may post as much and as often as you like.

7. Photos will help sell your animals. But are very confusing if not marked correctly.
Please right click on your jpg file and rename FARM (or consignor name)_ANIMAL.jpg
If you are texting us a photo taken with a cell phone, make sure your text message includes both your farm name (or consgnors name) and the animal name. Please only send one photo per text. Photos do not always arrive in the same order that you send them, so do not designate as: 1st photo is BUCK ROGER.

For any questions, or problems, please feel free to contact our printer at 319.656.3044 or printwork@kctc.net. Thank You